

MANAV GROUP OF INSTITUTION

B.TECH./PRE. ENGG./MANAGEMENT/PHARMACY/EDUCATION

V.P.O. Jevra, Barwala Road, Distt. Hisar

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HOSTEL FORM

Latest
Passport
size
Photograph

No.

Session _____ Year _____

NAME OF THE COURSE

- Name of the Student (in capital letters) _____
- Father's/Husband's Name _____ Occupation _____ Ph. _____
- Mother's Name _____ Occupation _____ Ph. _____
- Date of Birth _____ 5. Gender (M/F) _____ 6. Nationality _____
- Permanent Address _____ Correspondence Address _____ Local Guardian Address _____
- Pin : _____ Mob : _____
- Pin : _____ Mob : _____
- Pin : _____ Mob : _____

8. Name of the Visiting Persons :-

- _____
- _____
- _____
- _____

9. Requirement List for Hostel :-

- Mattresses, Blanket, Bed Sheet, Bed Linnen, Table Cloth
- Plastic Bucket + Mug
- Detergent Soap with Soap Case
- Bath Soap with Soap Case
- Set of Plate, Glass, Bowl & Spoons.
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DECLARATION

- I declare that I have read all the Rules & Regulations of Hostel and I shall abide by them and make payment as prescribed.
- I further declare that, on admission to the Hostel, I shall submit myself to the disciplinary jurisdiction of the Incharge and other authorities who may be deputed by the Incharge to exercise discipline under the rules, procedures of the Hostel.
- The seat in the Hostel is reserved by me for entire duration of the course opted by me in the Institute. I give my acceptance for the same.
- I shall not claim any amount of refund of hostel fee paid & caution money deposited with hostel, if I leave the hostel before completion of the course due to any reason whatsoever.
- I indemnify the hostel authorities against any casualties or risk to me.

TERMS & CONDITIONS

(Kindly read rules and regulations carefully before signing)

1. The management reserves the right to change the venue of hostel/room of any hosteller if any such kind of need arises due to the circumstances prevailing at that time and even to evict any hosteller immediately if his/her stay causes disciplinary or any other problems such as misbehavior with warden/authorities/ staff/ other students, non payment of hostel fees/dues etc. In such cases, no refund will be made for Hostel fee & Caution money paid.
2. No hosteller shall be allowed to stay out without written request letter from the local guardian and permission of Incharge or Warden. Decision of the Incharge/ warden will be final in such cases. Any student staying out without written permission shall be fined Rs. 100/- each, only for upto two occasions. Any repetition of this act after that will make him/ her liable for expulsion without any further notice.
3. Playing of radio or TV, use of heater, room convector emersion rods and ironing etc. are strictly prohibited inside the room / premises of the hostel. Non compliance of this will result in monetary fine / immediate eviction from the hostel.
4. The hostellers are advised not to keep any valuable article in the hostel. For any theft or loss of such things, hostel management will not be responsible at all.
5. Any hosteller if found guilty of misconduct, breach of rules or showing disrespect to the authorities shall immediately be expelled from the hostel without any notice. The action of Hostel authorities shall be final binding to the students and parents and no refund will be made for hostel fee and caution money in such cases.
6. Any damage to the property shall have to be paid in cash individually or the group responsible or jointly by all the hostellers.
7. The Incharge / Warden's decision regarding fine shall be final & binding on all the hostellers.
8. If a student/ Hosteller becomes disinterested or fails to stay in the hostel due to any reason whatsoever in between the said period of course, in such cases Hostel fee and caution money once deposited will not be refunded under any circumstances.
9. Caution money is refundable but if a student leaves hostel in between the said duration of course for any reason whatsoever and doesn't pay the hostel fee for entire duration of course for which his/her seat was reserved in the hostel, in such cases caution money will not be refunded at all.
10. In case of any personal injury suffered/ loss/ damage of personal belongings of the resident(e) due to reasons beyond the control or any natural calamities of any type such as fire/ earthquake/ heavy rains/ electric short circuit, the hostel will not be responsible in any manner whatsoever.
11. Parent/ Guardian are not allowed to go in the room of their ward. They can meet their ward in the office of hostel / visitor's room only.
12. The students should mention in the admission form if they are already suffering from any acute disease. They should bring their life saving drugs with them.
13. The venue of the hostel can be changed if felt necessary by the management without prior notice at any point of time during the course period.
14. Consumption of intoxicants / Alcohol / Smoking is strictly prohibited.
15. In case of any dispute, arising out of present terms & conditions, same shall be referred to the sole arbitrator to be appointed by the Management of Hostel. The seat of arbitrator will be at Hisar only. In any case if any matter has to go to the court, only Hisar court shall have jurisdiction to decide such matters.
16. No student will be allowed to leave the premises after 8:00 pm in summers and 7:00 pm in winters for any activity except classes in the Institute, if any.
17. Students are prohibited from removing furniture out of their room or shift the same room other parts of the hostel to their room.
18. Students are not allowed to use any additional electrical appliances otherwise that provided for, without the prior permission of the warden. Appropriate charges will be levied for the use for such appliances.
19. No firearms, weapons or potentially dangerous instruments shall be stored in the hostel or on the campus in general.
20. The Hostel Management reserves the right to make spot checks on the hostel unit and the room as and when it deems fit. It also reserves the right to move the hostellers from one hostel/room to the other if there is a necessary.
21. Residents are prohibited from defacing the premises of Institute / Hostel by writing / printing/ Painting/ Putting up posters on walls. The defaulters will be liable for disciplinary action.
22. Any hosteller staying out overnight without intimating the Hostel Superintendent (even though he/she may have the permission of higher authority), will constitute an act of indiscipline and matter will be referred to his/her parents.
23. Any change of address/ phone no. should be noticed to the office without delay.

Date: _____

Place: _____

Signature of Parents/Local Guardian

Signature of the Hosteller